



# KPC ARENA HIRE AND USAGE GUIDELINES

The guidelines set out in this document governs the  
KPC arena hire and usage practice

## 1. PURPOSE

- a. To remain competitive, better serve our members and provide our members with the best environment possible to exercise their horse and/or practice for upcoming shows, Kyalami Park Club makes available to our club members access to one or more of our competition and warm up arenas.
- b. Kyalami Park Club encourages the use of our warm up arenas during club operating hours and our competition arenas during the selected times that they are made available to our members for hire, as this allows their horses to ride in an environment that is not their home. It also enables our members to familiarise their horses the environment where they would most often compete.
- c. All club members and everyone connected with the club should remember that all arena equipment as well as any ground management services provided by the club belong to the club. Their purpose is to facilitate and support our members in making use of our member benefits. All club members have the responsibility to hire and use the arenas and the KPC grounds in a professional, ethical, and lawful manner.
- d. To aid in the abovementioned, the following guidelines have been drafted for arena hire and usage. No policy can lay down rules to cover every possible situation. Instead, it is designed to express Kyalami Park Club's arena hire and usage procedures and set forth general principles when using the club's arenas.

## 2. AUTHORISATION

Access to Kyalami Park Club's arenas are for members of the club only and no member can hire an arena on behalf of a non-member and no member is permitted to bring with them and authorise a non-member to use an arena as hired by said member. **The only variation from this is one training/clinic days (SEE POINT 4).**

## 3. PROHIBITED ARENA HIRE BEHAVIOUR

The hiring of a Kyalami Park Club arenas prohibit the following:

- a) Hiring an arena on behalf of a non-member under the Personal Usage banner;
- b) Including a non-member in your group when using a booked arena under the Personal Usage banner;
- c) Use of own course designer to build a course without the explicit knowledge and agreement of the Club;
- d) Arriving late and then staying past your allocated timeslot;
- e) Using an arena that you have not specifically booked via our online system
- f) Joining groups in an arena specifically booked by them without their consent
- g) Changing the course design during your allocated slot

#### 4. ARENA HIRE AND USAGE CONSIDERATIONS

It is important to understand that the maintenance of our warm up and competition arenas are expensive and labour intensive and that there are reasons why the arenas are closed during certain times, days or hours in a day:

- a) Respect the times that the arenas are closed. They are either being prepared for a show or for an arena booking.
- b) Arenas are closed between 17:00PM and 8:00AM for raking and watering to ensure that all our members arrive to arenas that are in good condition and well prepared. The arenas are also closed between 12:00 and 13:00 for watering and raking.
- c) Respect the times of other riders and stay within your allocated timeslot.
- d) Training days/clinics will be invoiced and must be paid before date of the booking.
- e) Arenas are to be used with the course available. All courses are designed and built by the KPC course builder, unless a different arrangement is agreed with KPC for training days/clinics

#### 5. PERSONAL USE

***Definition:***

Hiring the arena for yourself or for a group of members that will be riding with you during the same or different timeslots, is considered personal use, regardless of the number of horses per timeslot booked. This includes half day bookings by a coach for his/her pupils.

***Cost:***

The cost is R100 per horse per 30 minutes, regardless of the number of horses per timeslot. So if you book 5 timeslots with 3 horses per timeslot, then it will be 5 x 3 x R100.

Kyalami Park Club reserves the right, at its discretion and without notice, to visit the arena during the time of use to ensure that all members riding are as per the bookings done on the online system and that all participants are members of the club.

#### 6. TRAINING DAY/CLINIC USE

***Definition:***

The use of an arena by a Coach for his/her yard or his/her students for a full day from 8:00am to 17:00pm

***Cost:***

R5500 per day

***Procedure and Payment:***

A request for a full day booking is emailed through to [admin@kyalamiparkclub.co.za](mailto:admin@kyalamiparkclub.co.za). The arena will be booked out on your behalf. An invoice for the arena booking will be sent through to you. Payment must be made at least one day before commencement of the training day/clinic. During this training day/clinic, a coach can bring non-members from his/her yard.

Under no circumstances will it be Kyalami Park Club's responsibility to collect arena bookings fees from anyone attending the training day/clinic. The responsibility will sit purely with the coach hiring the arena for the day.

All training days require medics to be on site. This is for the cost of the the person running the training day/clinic.

## **7. DISCLAIMER**

Kyalami Park Club assumes no liability for loss, damage, destruction of any personal items belonging to a member. We strongly discourage members from riding with any valuable items such as cell phones.