

CURRICULUM VITAE:

PERSONAL DETAILS:

Surname	Molokwane
Maiden name:	Khumalo
First names:	Cecilia Morewe
Date of birth:	1975 -04- 28
Identity number:	750428 0594 080
Residential address:	448 Suid Street Florapark Polokwane 0699
Postal address:	448 Suid Street Florapark Polokwane 0699
Marital Status:	Widow
Gender:	Female
Nationality:	South African
Denomination	Roman Catholic Church
Contact Number:	082 215 5604 073 330 8791 015 290 2505/6(W)
E-mail:	ceciliam@polokwane.gov.za molokwane2804@gmail.com
Dependants:	Two (3)
Health Status:	Good
Driver's License:	Code 08

Hobbies:

**Watching and playing sports in general,
Traveling, Socializing and reading**

LANGUAGE PROFICIENCY:

	ENGLISH	AFR	SETSWANA	SEPEDI	ISIZULU	XITSONGA
SPEAK	Good	Good	Good	Good	Good	Good
WRITE	Good	Good	Good	Good	Good	Fair
READ	Good	Good	Good	Fair	Fair	Fair

EDUCATIONAL BACKGROUND:

Last School Attended

Tsogo high school

Highest Standard Passed:

Grade 12

Subject passed:

**Setswana
English
Afrikaans
Biology
History
Biblical Studies**

TERTIARY QUALIFICATIONS

Degree Obtained

BA

Institution

University of the north

Courses Passed

**Kinesiology (Sport Science, Sports management and administration)
Public Administration (Human Resource)
English
Sociology
Anthropology
Social Work 1 & Social Work Practice 1**

Degree Obtained
Institution
Courses Passed

BA Hons Sport Management
University of Johannesburg
Facility & Events Management
Strategic Management in Sport
Sport Finance
Sport Marketing
Human Resource Management in Sport
Sport Management Practice
Sport Sociology
Research Methodology

Currently Studying
Institution
Course

MBA
Regent Business School
Business Administration

CERTIFICATES:

Course

Municipal Finance Management
Programme NQF Level 6

Institution

PM Holdings Accredited by SETA

Course

Coaching Science NQF Level 5

Institution

ETA

Course

Organizing World Sport Event

Institution

University of Manchester (England)

OTHER QUALIFICATIONS:

**Computer Literacy
Ms Word 2003 Level 3
Ms Excel Level 2
Ms Powerpoint Level 2
E -mail
Internet**

WORKING EXPERIENCE:

Name of Employer: Sportsman Warehouse

Position Held: Acting Head of Department (Team Sports)

Duration: Jan 1998 - 2001

Duties: Supervising the department
Receiving of stock
Giving quotation to the client
Advising the customer about the use of the products. Meeting monthly targets and encouraging teamwork.

Name of Employer: Mr. Price Home

Position Held: Sales Consultant

Duration: 2000 -2001

Name of Employer: MTN

Position Held: Sales Consultant

Duration: Oct 2001 - 2002

Duties: Receiving of stock
Giving quotation to the client
Advising the customer about the use of the products.

Name of Employer: Ackermans

Position Held: Training Manager

Duration: 2002 - 2003

Duties Taking Care of the store, receiving stock, supervising the whole staff, Admin duties and finance, meeting monthly targets and theft control.

Name of Employer: Polokwane Municipality

Duration Feb 2005 to June 2005

Position Held: Data Capturer Clerk

Duties: Capturing application forms and scheduling them.
Preparing interviews and keeping confidential documents and writing reports to the Council for recommended candidates and doing all other HR duties

Name of Employer: Polokwane Municipality

Duration: July 2005 to February 2006

Position Held: Data Capturer in Recruitment

Duties: Scheduling of the application forms and capturing applications.
Preparation of interviews keeping of confidential document.
Minute taking during the interview.
Writing reports to the Council for appointed candidates.
Typing regret letters and filling.
Do work study on vacant positions, Job evaluation and Job descriptions.
Doing advert for vacant positions (internal and external adverts).

Screening applications, selection of candidates and assessment.
Appointment of candidates
Help in the resignations and retirements of personnel.
Do report on exit interviews.
Have knowledge and good understanding of Basic Conditions of

Employment Act, Labour Relations Act and Skills Development Act.

Name of Employer:

Polokwane Municipality

Duration:

March 2006 to March 2013

Position Held:

Admin Assistant

Duties:

**Beneficiary registration and capturing
Administrative duties
Preparation and presentation
Liase with the Dept of Local Gov and
Housing for approved beneficiaries
Relocation of informal settlement**

Name of Employer:

Polokwane Municipality

Duration:

April 2013 to date

Position Held:

Assistant Manager

Duties:

- + Assist in the managing of Sport and Recreation Programmes, swimming pools, management, and sport and recreation facility management. Facilitation and implementation of Municipal federation sport development programme activities in Polokwane.**
- + Assist Manager in lead strategic performance of recreation sections by analysing trends and motivating staff to utilise facilities optimally and promote the positive image of City of Polokwane sport and recreation facilities by marketing sport, providing consultation attending meetings with sports bodies and conducting regular contact with stakeholders.**
- + Assist Manager to ensure performance when facilities are being utilised.**
- + Assist Manager to enforce Municipal By- Laws and regulations by insuring that staff is aware of these laws and**

- regulations and working with other municipal sectors to enforce the same.
- ✚ Supervise the all other employees that report under Assistant Manager Sport and Recreation
- ✚ Writing of reports
- ✚ Approval of leave applications
- ✚ Approval and recommendation of requisition for purchasing different thing to be used, even for events
- ✚ Liaising with other SBU to organise events

Name of Employer:

Polokwane Municipality

Duration:

2017 August to 2018 November

Position Held:

Acting Manager Sport and Recreation

Duties:

- ✚ **Managing of Sport and Recreation Programmes, swimming pools, management, and sport and recreation facility management. Facilitation and implementation of Municipal federation sport development programme activities in Polokwane.**
- ✚ **Lead strategic performance of recreation sections by analysing trends and motivating staff to utilise facilities optimally and promote the positive image of City of Polokwane sport and recreation facilities by marketing sport, providing consultation attending meetings with sports bodies and conducting regular contact with stakeholders.**
- ✚ **Ensure performance when facilities are being utilised.**
- ✚ **Enforce Municipal By- Laws and regulations by insuring that staff is aware of these laws and regulations and working with other municipal sectors to enforce the same.**

- ✦ Supervise the all other employees that report under Assistant Manager Sport and Recreation
- ✦ Writing of reports
- ✦ Approval of leave applications
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- ✦ Liaising with other SBU to organise events

LEADERSHIP ROLE

International Netball Federation Board Member	2019 - 2023
President Netball Africa	2019 - 2023
President Netball South Africa	2017 - 2021
President Limpopo Netball Association	2014 – 2017
Limpopo Impala Cricket Board Member	2013 – 2015/ 2015 -2017
President Capricorn District Sports Council	2009 - 2013
National Assistant Coach	2008 – 2011
Board Member Limpopo Academy of Sport	2008 to date
President of Capricorn District Netball Association	2008 - 2015
Netball South Africa Executive Member: Director of Selection	2005 – 2007
Executive member of Capricorn District Sports Council	2004 - 2007
President Woman in Sports Forum Capricorn District	2004 to date
Limpopo Province Netball Coaches Convener	2006 -2008/ 2008 – 2010
Capricorn District Vice – President	2006 – 2007
CEO Limpopo Province Netball Association	2004-2005
Limpopo Central CEO and Coaches Convener	2005 -2006
Limpopo Central Netball Public Relations Officer	1999-2006
General Secretary SASSU Netball Committee	1998-1999
Member of Kinesiology Society	1998-1999
Chairperson of UNIN (now University of Limpopo) Netball	1998 –1999
SRC Member All Sports Committee General Secretary	1995-1996
Secretary of Samwu Polokwane Municipality Local	2008 – 2011
Owner and Coach Rising Stars Netball Club in Mankweng	

ACHIEVEMENTS:

1996	Represent S.A in Netball at COSANA games U/21. Awarded sports decoration medal northern province sport hall of fame Department of Sports Arts and Culture (DSAC). Squad player S.A Netball U/21 – Toronto, Canada. Awarded Sports vice-
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	<p>chancellor award for Netball University of the North (UNIN) Awarded a Meritorious Sport Award for Outstanding Management Skills towards organizing student sports.</p>
1994 -2000	<p>Represented and captain Limpopo central region Netball team U/19 AND U/21 at S.A Championships.</p>
1998	<p>Represented S.A team at Confederation of Universities and Colleges of Southern Africa (CUCSA) games in Johannesburg for netball. Sports chancellor award for netball (UNIN)</p>
1999	<p>S.A Team at CUCSA games in Zambia for netball. Awarded sports decoration medal and certificate. Limpopo province Sports Hall of Fame (DSAC) Received the Chancellors Sport Award for netball (UNIN) Level One First Aider</p>
2000	<p>Award a Sports decoration medal and certificate Limpopo Province Sport Hall of Fame (DSAC) for CUCSA games SA squad player, captain of Northern Province Netball Senior Team Chosen the best player and best shooter for the South African Club Championships</p>
2001 -2002	<p>Represented Limpopo Province Central at the South African Senior Netball Tournament. Coaching Certificate in Table Tennis</p>
2003	<p>Captain Limpopo Crocodiles National Netball League Team. Coaching Certificate in Netball Provincial. Coached U/19 limpopo Central Team. Coached Capricorn District U19 Netball for OR Tambo Games – Gold Medallist. Northern Academy School Coach U/14 Provincial Winners. Honoured at the UNIN Sports Awards – Alumni Award.</p>
2004	<p>Coach U/19 Limpopo Central. Coach Limpopo Central Senior Team to SA's – Gold Medallists. Coached Capricorn District U19 Netball for OR Tambo Games – Gold Medallist. Attended International Coaching course in Durban Netball South Africa level One Coached Capricorn High School 1ST team</p>
2005	<p>Tournament Director/Event Manager Spar National Netball Championships. Coach Limpopo Central Senior Team to SA's. Head Coach for SA Games Limpopo Netball Team to Durban Level Two and three for netball coaching Trainee Coach South African Netball National Team. Coached the Limpopo Crocodiles for the National Netball League. Coached Capricorn High School 1ST team</p>
2006	<p>Appointed head Coach for Limpopo Academy of Sport for Netball Coached Capricorn High School Head of Delegation for the Australia, Fiji and New Zealand tour with SA Spar Protea Senior Team 1st team Level two First Aider.</p>
2007	<p>Hosted an international game in Polokwane of SA Spar Protea National Team v/s Malawi as the Event Manager</p>

	<p>Organized the Development workshop for Limpopo through Netball South Africa</p> <p>Honoured by SALGA by being a National person in Limpopo and a woman in sport</p> <p>Represented SA at the IFNA congress in New Zealand</p>
2008	<p>Awarded a special award at the Limpopo Premier Sport Gala Sport Hall of Fame (DSAC) for the role I have played nationally and internationally.</p> <p>Attended a Coaching courses in Singapore Four Nations Tournament</p> <p>Assistant Coach SA Spar Proteas National Netball team won gold against Barbados in Cape Town</p> <p>Assistant Coach SA Spar Proteas National Netball team won silver against Jamaica and Trinidad in Jamaica</p>
2009	<p>Assistant Coach SA Spar Proteas National Netball team won gold against Botswana and Fiji in Pretoria</p>
2010	<p>Assistant Coach SA Spar PROTEA National Netball team won the test series against Samoa in Samoa</p> <p>Assistant Coach SA Spar PROTEA National Netball team participated in the Commonwealth Games in India came 6th overall</p> <p>Assistant Coach SA Spar PROTEA National Netball team won gold at the Africa Qualifiers held in Pretoria</p> <p>Assistant Coach SA Spar PROTEA National Netball team participated in 2nd World Fast Net that played in Liverpool England</p> <p>Head Coach SA U/19 participated at the Zone 6 games held in Swaziland won silver medal</p>
2011	<p>Awarded an award at the Limpopo Premier Sport Gala Sport Hall of Fame (DSAC) for the Administrator of the Year role.</p> <p>Coached the University of Limpopo netball team to the USSA Games</p>
2012	<p>Coached the University of Limpopo netball team to the USSA Games</p>
2013	<p>Coached Capricorn District Senior Netball team</p> <p>Nominated as Provincial Coach Developer</p> <p>Conducted Coaching Course for Pre-Level Coaches</p>
2014	<p>Coached Provincial District Senior Netball team</p> <p>Coach Limpopo Senior Provincial team (Brutal Fruit Netball Cup) NPL</p> <p>Coached Polokwane Netball SAIMSA (Silver Medalist)</p>
2015	<p>Coached Provincial Senior A Netball team to SA Champs</p> <p>Coach Limpopo Senior Provincial team (Brutal Fruit Netball Cup) NPL</p> <p>Coached Polokwane Netball SAIMSA</p> <p>Conducted Coaching Course for Level 1 Coaches</p>
2017	<p>MEC's Excellence Award</p>
2018	<p>Administrator of the year: Limpopo Sport Awards</p> <p>MEC's Excellence Award</p>

At school I was chosen the best player for Netball and the best Athlete for 100m and 200m in 1992, and was awarded a trophy and a certificate. I simply cannot recall how many tournaments I was chosen as the best player and the best shooter the trophies and medals are uncountable.

REF

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